



Guidelines for programme contributors

Workshops related to the five themes of the EYE

Like the first EYE in 2014, the EYE2016 will be once more an event for young people organised not only by the European Parliament, but with the help of young people as well. Thus, if you and your (youth) group / organisation have a great idea for a workshop that you would like to organise during the two-day-event in Strasbourg, you are warmly invited to come forward with your proposal before the **4th September 2015!**

General requirements

1. **Topic:** Workshop topics will have to **be related to one of the five main EYE2016 themes:**
 - I. *War and Peace:* Perspectives for a Peaceful Planet;
 - II. *Apathy or Participation:* Agenda for a Vibrant Democracy;
 - III. *Exclusion or Access:* Crackdown on Youth Unemployment;
 - IV. *Stagnation or Innovation:* Tomorrow's World of Work;
 - V. *V. Collapse or Success:* New Ways for a Sustainable Europe;
2. **Aim:** Workshops should result in its participants formulating **one or several ideas on how a problem could be tackled** (by politicians/political leaders or young people themselves).
3. **Concept:** Workshops should be **as interactive as possible**.
4. **Participants:** Envisage **25-40 EYE participants** to take part in your workshop.
5. **Language:** Workshops will have to be offered in one of the three official EYE languages, **English, French or German**.
6. **Duration:** Workshops should last between **60-90 min**.

What are your tasks if the workshop you proposed is selected for the EYE programme?

- Prepare all **content** you want the workshop participants to work with
- **Lead and facilitate** your workshop during the event

What can the EYE organisation team offer you?

- We can provide you with a **room of 30-50 places** in the European Parliament building
- Each room will have a **PC and a beamer** (to show a PPT presentation, or anything from the Web)
- If needed we can provide you with a **flipchart, flipchart paper and pens**
- Participants will be able to book your activity via our **online registration system** and we will let you know in advance how many people have registered.

What should my workshop proposal include?

To send us your proposal, please fill out the form you will find [here](#). In this form, we would like to ask you to...

- ... **address all six "general requirements"** listed above and explain how your workshop is going to respond to each of them;
- ... come up with a **catchy title and a text of max. 60 words** to describe and at the same time advertise your workshop in the EYE programme;
- ... tell us **how many people from your group** will be present in the workshop, **who will lead your workshop** and **why** (qualifications?);
- ... tell us **why you want to organise this workshop**, and **why** you think **your workshop should be chosen** from all the proposals that we will receive (added value).

Please note that we can only accept proposals sent to us via this above mentioned form. However, if you want to add supporting documents or references (such as websites, YouTube videos, previous projects etc.) to the form, do not hesitate to do so.

Where do I have to send my workshop proposal?

Please submit the filled out [application form](#) electronically or save and send it to eye@ep.europa.eu.

Deadline for application?

The deadline to apply for organising a workshop during the EYE2016 in Strasbourg is the **4th September 2015**. This will allow us to announce the "winning" workshops in the general event programme that will be published for the opening of registration to the event (beginning of October 2015).

How many youth group workshops can be accepted?

Due to the limited number of workshop rooms in the Parliament building, the EYE organisation team will be able to include only between 10-15 youth group workshops in the EYE2016 programme. The EYE Team will thereby choose the most convincing applications. One of our aims is also to ensure geographical balance of the youth groups contributing to the programme.